Bourne House Licence Fees

475 Godstone Road, Whyteleafe CR3 0BL

Dexter SERVICED OFFICES

Office No.	No of Workstations	Licence Fee Per Month Per Workstation	No of Free Months	Licence Period Months	Office Contents Included
No. 1	11	515 590 680	1 0 0	36+ 12+ 3+	7 Parking Spaces 11 Desks, 11 Chairs 3 Lockers
No. 2	7	515 590 680	1 0 0	36+ 12+ 3+	5 Parking Spaces 7 Desks, 7 Chairs 2 Lockers
No. 3	12	515 590 680	1 0 0	36+ 12+ 3+	7 Parking Spaces 12 Desks, 12 Chairs 3 Lockers
No. 4	10	515 590 680	1 0 0	36+ 12+ 3+	6 Parking Spaces 10 Desks, 10 Chairs 3 Lockers
No. 5	9	515 590 680	1 0 0	36+ 12+ 3+	6 Parking Spaces 9 Desks, 9 Chairs 3 Lockers
No. 6	8	515 590 680	1 0 0	36+ 12+ 3+	5 Parking Spaces 8 Desks, 8 Chairs 2 Lockers
No. 7	4	575 650 725	1 0 0	36+ 12+ 3+	3 Parking Spaces 4 Desks, 4 Chairs 1 Locker
No. 8	4	575 650 725	1 0 0	36+ 12+ 3+	3 Parking Spaces 4 Desks, 4 Chairs 1 Locker
No. 9	12	515 590 680	1 0 0	36+ 12+ 3+	7 Parking Spaces 12 Desks, 12 Chairs 3 Lockers
No. 10A	4	575 650 725	1 0 0	36+ 12+ 3+	3 Parking Spaces 4 Desks, 4 Chairs 1 Locker
No. 10B	8	515 590 680	1 0 0	36+ 12+ 3+	4 Parking Spaces 8 Desks, 8 Chairs 2 Lockers
No. 11	9	515 590 680	1 0 0	36+ 12+ 3+	5 Parking Spaces 9 Desks, 9 Chairs 2 Lockers
No. 12	12	515 590 680	1 0 0	36+ 12+ 3+	8 Parking Spaces 12 Desks, 12 Chairs 3 Lockers
No. 13	3	575 650 725	1 0 0	36+ 12+ 3+	2 Parking Spaces 3 Desks, 3 Chairs 1 Filing Cabinet
No. 14	3	575 650 725	1 0 0	36+ 12+ 3+	2 Parking Spaces 3 Desks, 3 Chairs 1 Filing Cabinet
No. 15	4	575 650 725	1 0 0	36+ 12+ 3+	3 Parking Spaces 4 Desks, 4 Chairs 1 Locker
No. 16	3	575 650 725	1 0 0	36+ 12+ 3+	2 Parking Spaces 3 Desks, 3 Chairs 1 Filing Cabinet
No. 17	5	515 590 680	1 0 0	36+ 12+ 3+	4 Parking Spaces 5 Desks, 5 Chairs 1 Locker
No. 18	6	515 590 680	1 0 0	36+ 12+ 3+	4 Parking Spaces 6 Desks, 6 Chairs 2 Lockers
No. 19	10	515 590 680	1 0 0	36+ 12+ 3+	5 Parking Spaces 10 Desks, 10 Chairs 2 Lockers

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No. 20	17	515 590 680	1 0 0	36+ 12+ 3+	10 Parking Spaces 17 Desks, 17 Chairs 3 Lockers
No. 21	9	515 590 680	1 0 0	36+ 12+ 3+	5 Parking Spaces 9 Desks, 9Chairs 2 Lockers
No. 22	6	515 590 680	1 0 0	36+ 12+ 3+	4 Parking Spaces 6 Desks, 6 Chairs 1 Locker
No. 23	7	515 590 680	1 0 0	36+ 12+ 3+	4 Parking Spaces 7 Desks, 7 Chairs 2 Lockers
No. 24	10	515 590 680	1 0 0	36+ 12+ 3+	6 Parking Spaces 10 Desks, 10 Chairs 3 Lockers
No. 25	3	575 650 725	1 0 0	36+ 12+ 3+	2 Parking Spaces 3 Desks, 3 Chairs 1 Filing Cabinet
No. 26	3	575 650 725	1 0 0	36+ 12+ 3+	2 Parking Spaces 3 Desks, 3 Chairs 1 Filing Cabinet
No. 27	6	515 590 680	1 0 0	36+ 12+ 3+	4 Parking Spaces 6 Desks, 6 Chairs 2 Lockers
No. 28	10	515 590 680	1 0 0	36+ 12+ 3+	6 Parking Spaces 10 Desks, 10 Chairs 3 Lockers
No. 29	10	515 590 680	1 0 0	36+ 12+ 3+	6 Parking Spaces 10 Desks, 10 Chairs 3 Lockers
No. 30	12	515 590 680	1 0 0	36+ 12+ 3+	7 Parking Spaces 12 Desks, 12 Chairs 3 Lockers
No. 31	6	515 590 680	1 0 0	36+ 12+ 3+	4 Parking Spaces 6 Desks, 6 Chairs 2 Lockers
No. 32	6	515 590 680	1 0 0	36+ 12+ 3+	4 Parking Spaces 6 Desks, 6 Chairs 2 Lockers
No. 33	12	515 590 680	1 0 0	36+ 12+ 3+	7 Parking Spaces 12 Desks, 12 Chairs 3 Lockers
No. 34	16	515 590 680	1 0 0	36+ 12+ 3+	10 Parking Spaces 16 Desks, 16 Chairs 3 Lockers
No. 35	6	515 590 680	1 0 0	36+ 12+ 3+	4 Parking Spaces 6 Desks, 6 Chairs 2 Lockers
No. 36	4	575 650 725	1 0 0	36+ 12+ 3+	3 Parking Spaces 4 Desks, 4 Chairs 1 Locker
No. 37	6	515 590 680	1 0 0	36+ 12+ 3+	4 Parking Spaces 6 Desks, 6 Chairs 2 Lockers
No. 38	6	575 650 725	1 0 0	36+ 12+ 3+	4 Parking Spaces 6 Desks, 6 Chairs 2 Lockers
No. 39A	3	575 650 725	1 0 0	36+ 12+ 3+	2 Parking Spaces 3 Desks, Chairs 1 Filing Cabinet

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Office No.	No of Workstations	Licence Fee Per Month Per Workstation	No of Free Months	Licence Period Months	Office Contents Included
No. 39B	4	575	1	36+	3 Parking Spaces
		650	0	12+	4 Desks, 4 Chairs
		725	0	3+	1 Locker
No. 39C	4	575	1	36+	3 Parking Spaces
		650	0	12+	4 Desks, 4 Chairs
		725	0	3+	1 Locker
No. 40A	11	515	1	36+	7 Parking Spaces
		590	0	12+	11 Desks, 11 Chairs
		680	0	3+	3 Lockers
No. 40B	2	575	1	36+	2 Parking Spaces
		650	0	12+	2 Desks, 2 Chairs
		725	0	3+	1 Filing Cabinet
No. 41	6	515	1	36+	4 Parking Spaces
		590	0	12+	6 Desks, 6 Chairs
		680	0	3+	2 Lockers
No. 42A	2	575	1	36+	1 Parking Space
		650	0	12+	2 Desks, 2 Chairs
		725	0	3+	1 Filing Cabinet
No. 42B	2	575	1	36+	1 Parking Space
		650	0	12+	2 Desks, 2 Chairs
		725	0	3+	1 Filing Cabinet
No. 43	10	515	1	36+	6 Parking Spaces
		590	0	12+	10 Desks, 10 Chairs
		680	0	3+	3 Lockers
No. 44	3	575	1	36+	2 Parking Spaces
		650	0	12+	3 Desks, 3 Chairs
		725	0	3+	1 Filing Cabinet
No. 45	9	515	1	36+	5 Parking Spaces
		590	0	12+	9 Desks, 9 Chairs
		680	0	3+	3 Lockers
No. 46	6	515	1	36+	4 Parking Spaces
		590	0	12+	6 Desks, 6 Chairs
		680	0	3+	2 Lockers

Storage Facilities

Storage Cage Area nos.	Area (Cubic ft) Approx.	Per Month £	Storage Cage Area nos.	Area (Cubic ft) Approx.	Per Month £	Storage Cage Area nos.	Area (Cubic ft) Approx.	Per Month £
Basement			1st Floor			Ground Floor		
1	261	£150.00	10	93.5	£84.00	19	31.8	£40.00
2	261	£150.00	11	93.5	£84.00	20	26.5	£35.00
3	261	£150.00	12	93.5	£84.00			
4	261	£150.00	13	93.5	£84.00			
5	270	£150.00	14	93.5	£84.00			
6	288	£155.00	15	93.5	£84.00			
7	288	£155.00	16	93.5	£84.00			
8	288	£155.00	17	93.5	£84.00			
9	288	£155.00	18	93.5	£84.00			

Get to know about our many additional services on offer see www.dexterservicedoffices.co.uk

Licence Fees General Notes

GENERAL

i.   Free months only available for new arrivals or additional space and subject to specific conditions.

ii.   Prices exclude VAT and are net of a 10% Settlement Discount, subject to the Account being settled on or before the 1st day off each Quarterly period.

iii. Monthly Workstation Licence fees are payable quarterly in advance.

iv.   Full details of comparable market rate figures available on request.

LICENCE FEE INCLUDES

The Licence Fee is inclusive of rates, building maintenance and insurance, café and toilet facilities, heating and cooling, lighting and cleaning of the Premises and the common areas, parking (where applicable), telephone call charges and internet data circuit (which are both subject to the company's fair usage policy as detailed in our "List of Services"), 1 direct dial telephone number and 1 remote extension phone. During the usual business hours of 9.00am to 5.00pm Monday to Friday (excluding bank holidays) we shall provide you with reception, switchboard and post sorting services and (subject to availability) conference room facilities for up to 1.5 hours per workstation per month.