475 Godstone Road, Whyteleafe CR3 0BL



Office No.	No of	Licence Fee Per Month	No of Free	Licence Period	Office Contents
	Workstations	Per Workstation	Months	Months	Included
		515	1	36+	7 Parking Spaces
No. 1	11	590	0	12+	11 Desks, 11 Chairs
		680	0	3+	3 Lockers
		515	1	36+	5 Parking Spaces
No. 2	7	590	0	12+	7 Desks, 7 Chairs
		680	0	3+	2 Lockers
		515	1	36+	7 Parking Spaces
No. 3	12	590	0	12+	12 Desks, 12 Chairs
140.5	12	680	0	3+	3 Lockers
No. 4	10	515 590	1 0	36+	6 Parking Spaces
NO. 4	10		0	12+	10 Desks, 10 Chairs 3 Lockers
		680		3+	3 LOCKETS
No. 5		515	1	36+	6 Parking Spaces
	9	590	0	12+	9 Desks, 9 Chairs
		680	0	3+	3 Lockers
No. 6		515	1	36+	5 Parking Spaces
INU. D	8	590	0	12+	8 Desks, 8 Chairs
		680	0	3+	2 Lockers
		575	1	36+	3 Parking Spaces
No. 7	4	650	0	12+	4 Desks, 4 Chairs
		725	0	3+	1 Locker
		575	1	36+	3 Parking Spaces
No. 8	4	650	0	12+	4 Desks, 4 Chairs
	· ·	725	0	3+	1 Locker
No. 9	12	515 590	1	36+ 12+	7 Parking Spaces
NO. 9	12		0 0	12+ 3+	12 Desks, 12 Chairs 3 Lockers
		680			3 LUCKETS
		575	1	36+	3 Parking Spaces
No. 10A	4	650	0	12+	4 Desks, 4 Chairs
		725	0	3+	1 Locker
		515	1	36+	4 Parking Spaces
No. 10B	8	590	0	12+	8 Desks, 8 Chairs
		680	0	3+	2 Lockers
		515	1	36+	5 Parking Spaces
No. 11	9	590	0	12+	9 Desks, 9 Chairs
		680	0	3+	2 Lockers
		515	1	36+	8 Parking Spaces
No. 12	12	590	0	12+	12 Desks, 12 Chairs
		680	0	3+	3 Lockers
No. 12	2	575	1	36+ 13+	2 Parking Spaces
No. 13	3	650 725	0 0	12+ 3+	3 Desks, 3 Chairs 1 Filing Cabinet
	_	575	1	36+	2 Parking Spaces
No. 14	3	650	0	12+	3 Desks, 3 Chairs
		725	0	3+	1 Filing Cabinet
		575	1	36+	3 Parking Spaces
No. 15	4	650	0	12+	4 Desks, 4 Chairs
		725	0	3+	1 Locker
		575	1	36+	2 Parking Spaces
No. 16	3	650	0	12+	3 Desks, 3 Chairs
		725	0	3+	1 Filing Cabinet
		515	1	36+	3 Parking Spaces
No. 17	5	590	0	12+	5 Desks, 5 Chairs
		680	0	3+	1 Locker
No. 10	6	515	1	36+ 12+	4 Parking Spaces
No. 18	6	590 680	0	12+	6 Desks, 6 Chairs 2 Lockers
		680	0	3+	
		515	1	36+	5 Parking Spaces
	10	EOO	Λ	12⊥	10 Dooks 10 Chaire
No. 19	10	590 680	0 0	12+ 3+	10 Desks, 10 Chairs 2 Lockers

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Office No.	No of Workstations	Licence Fee Per Month Per Workstation	No of Free Months	Licence Period Months	Office Contents Included
		515	1	36+	
No. 20	17	590	0	12+	10 Parking Spaces 17 Desks, 17 Chairs
NO. 20	17				3 Lockers
		680	0	3+	3 LOCKETS
		515	1	36+	5 Parking Spaces
No. 21	9	590	0	12+	9 Desks, 9 Chairs
		680	0	3+	2 Lockers
		515	1	36+	4 Parking Spaces
No. 22	6	590	0	12+	4 Parking Spaces 6 Desks, 6 Chairs
NU. ZZ	U				1 Locker
		680	0	3+	1 LOCKEI
		515	1	36+	4 Parking Spaces
No. 23	7	590	0	12+	7 Desks, 7 Chairs
		680	0	3+	2 Lockers
		515	1	36+	CD 1: C
N - 24	10				6 Parking Spaces
No. 24	10	590	0	12+	10 Desks, 10 Chairs
		680	0	3+	3 Lockers
		575	1	36+	2 Parking Spaces
No. 25	3	650	0	12+	3 Desks, 3 Chairs
	-	725	0	3+	1 Filing Cabinet
					-
		575	1	36+	2 Parking Spaces
No. 26	3	650	0	12+	3 Desks, 3 Chairs
		725	0	3+	1 Filing Cabinet
		515	1	36+	4 Parking Spaces
No. 27	6	590	0	12+	6 Desks, 6 Chairs
NU. Z7	U				2 Lockers
		680	0	3+	2 LOCKETS
		515	1	36+	6 Parking Spaces
No. 28	10	590	0	12+	10 Desks, 10 Chairs
		680	0	3+	3 Lockers
		515	1	36+	6 Parking Spaces
No. 29	10	590	0	12+	10 Desks, 10 Chairs
		680	0	3+	3 Lockers
		515	1	36+	7 Parking Spaces
No. 30	16	590	0	12+	16 Desks, 16 Chairs
140. 50	10	680	0	3+	3 Lockers
					3 Edekers
		515	1	36+	4 Parking Spaces
No. 31	6	590	0	12+	6 Desks, 6 Chairs
		680	0	3+	2 Lockers
		515	1	36+	40 11 6
N - 22	6				4 Parking Spaces
No. 32	6	590	0	12+	7 Desks, 7 Chairs
		680	0	3+	2 Lockers
		515	1	36+	7 Parking Spaces
No. 33	12	590	0	12+	12 Desks, 12 Chairs
		680	0	3+	3 Lockers
		515	1	36+	10 Parking Spaces
No. 34	16	590	0	12+	16 Desks, 16 Chairs
		680	0	3+	3 Lockers
		515	1	36+	4 Parking Spaces
No. 35	6	590	0	12+	6 Desks, 6 Chairs
	Ŭ	680	0	3+	2 Lockers
					_ 200,1010
		575	1	36+	3 Parking Spaces
No. 36	4	650	0	12+	4 Desks, 4 Chairs
		725	0	3+	1 Locker
		515	1	36+	A Darking Cases
No. 27	c	590			4 Parking Spaces
No. 37	6		0	12+	6 Desks, 6 Chairs
		680	0	3+	2 Lockers
		575	1	36+	4 Parking Spaces
No. 38	6	650	0	12+	6 Desks, 6 Chairs
	-	725	0	3+	2 Lockers
		575	1	36+	2 Parking Spaces
	3	650	0	12+	3 Desks, 3 Chairs
No. 39A	3	030	U		1 Filing Cabinet

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Office No.	No of	Licence Fee Per Month	No of Free	Licence Period	Office Contents
Office No.	Workstations	Per Workstation	Months	Months	Included
		575	1	36+	3 Parking Spaces
No. 39B	4	650	0	12+	4 Desks, 4 Chairs
		725	0	3+	1 Locker
		575	1	36+	3 Parking Spaces
No. 39C	4	650	0	12+	4 Desks, 4 Chairs
		725	0	3+	1 Locker
		515	1	36+	7 Parking Spaces
No. 40A	11	590	0	12+	11 Desks, 11 Chairs
		680	0	3+	3 Lockers
		575	1	36+	2 Parking Spaces
No. 40B	2	650	0	12+	2 Desks, 2 Chairs
		725	0	3+	1 Filing Cabinet
		515	1	36+	4 Parking Spaces
No. 41	6	590	0	12+	6 Desks, 6 Chairs
		680	0	3+	2 Lockers
		575	1	36+	1 Parking Space
No. 42A	2	650	0	12+	2 Desks, 2 Chairs
		725	0	3+	1 Filing Cabinet
		575	1	36+	1 Parking Space
No. 42B	2	650	0	12+	2 Desks, 2 Chairs
		725	0	3+	1 Filing Cabinet
		515	1	36+	6 Parking Spaces
No. 43	10	590	0	12+	10 Desks, 10 Chairs
		680	0	3+	3 Lockers
		575	1	36+	2 Parking Spaces
No. 44	3	650	0	12+	3 Desks, 3 Chairs
		725	0	3+	1 Filing Cabinet
		515	1	36+	5 Parking Spaces
No. 45	9	590	0	12+	9 Desks, 9 Chairs
		680	0	3+	3 Lockers
		515	1	36+	4 Parking Spaces
No. 46	6	590	0	12+	6 Desks, 6 Chairs
		680	0	3+	2 Lockers

Storage Facilities

Storage racings								
Storage Cage Area nos.	Area (Cubic ft) Approx.	Per Month £	Storage Cage Area nos.	Area (Cubic ft) Approx.	Per Month £	Storage Cage Area nos.	Area (Cubic ft) Approx.	Per Month £
Basement			1 st Floor			Ground Floor		
1	261	£150.00	10	93.5	£84.00	19	31.8	£40.00
2	261	£150.00	11	93.5	£84.00	20	26.5	£35.00
3	261	£150.00	12	93.5	£84.00			
4	261	£150.00	13	93.5	£84.00			
5	270	£150.00	14	93.5	£84.00			
6	288	£155.00	15	93.5	£84.00			
7	288	£155.00	16	93.5	£84.00			
8	288	£155.00	17	93.5	£84.00			
9	288	£155.00	18	93.5	£84.00			

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Licence Fees General Notes

GENERAL

- i. Free months only available for new arrivals or additional space and subject to specific conditions.
- ii. Prices exclude VAT and are net of a 10% Settlement Discount, subject to the Account being settled on or before the 1st day off each Quarterly period.
- iii. Monthly Workstation Licence fees are payable quarterly in advance.
- iv. Full details of comparable market rate figures available on request.

LICENCE FEE INCLUDES

The Licence Fee is inclusive of rates, building maintenance and insurance, café and toilet facilities, heating and cooling, lighting and cleaning of the Premises and the common areas, parking (where applicable), telephone call charges and internet data circuit (which are both subject to the company's fair usage policy as detailed in our "List of Services"), 1 direct dial telephone number and 1 remote extension phone. During the usual business hours of 9.00am to 5.00pm Monday to Friday (excluding bank holidays) we shall provide you with reception, switchboard and post sorting services and (subject to availability) conference room facilities for up to 1.5 hours per workstation per month.